



General Request Form

REGISTRAR'S OFFICE

200 McAllister Street • San Francisco, CA 94102 • office (415) 565-4613 • registrar@uclawsf.edu

Name: _____ Student ID#: _____

I hereby request one or more of the following items:

- Letter of Good Standing
Not for students who plan to visit another school. Fill out Transfer Credit Petition to get appropriate letter.
- Verification of Enrollment/Registration Term: _____
Please note: Enrollment cannot be verified until after the Add/Drop date of semester of request. This applies to loan deferment forms as well.
- Class Rank (Calculated every July) Class of: _____
- Photocopy from student file

List documents needed: _____

- Exam Blue Books/Computer Exams
Exam #: _____ Semester: _____ Year: _____

<u>COURSE</u>	<u>PROFESSOR</u>

- Other: _____

Distribution:

- Pick-up in person (photo ID required)
- Mail/Email:

Name: _____

Address: _____

Name: _____

Email: _____

Student Signature: _____ Date: _____

Office Use Only:

Mailed: _____ Picked-up: _____ Date: _____ Processed by: _____